

Income Verification Rules for Fee Waiver Application

Fee Waiver eligibility is based on household income and household size, so, you will need to indicate how many people live in your household. For each member of your household, you'll need to disclose name and all income they receive. (You must submit original income documents for all sources of household income. See below for definition of income*).

To apply for a fee waiver please provide:

1. State issued letter displaying the qualifying SNAP or TANF case identification number for the student applying for the registration fee waiver. You can go to your local DHS office to request this letter that displays the qualifying SNAP or TANF case number for your student. **The IDHS medical card is no longer a qualifying document; therefore, it will not be accepted.**

OR

2. 2016 Income Tax Returns

PLUS

One of the following:

1. Two most recent paycheck stubs (indicating year to date amounts)
2. Social Security benefit letter or Statement of Benefits
3. Worker's Compensation Benefit Documents
4. Unemployment Benefit Documents
5. Welfare Benefit documents
6. Child Support/Alimony: Court Decrees/Agreements

IF THERE IS NO INCOME, AN AFFIDAVIT FORM OF NO INCOME WILL NEED TO BE COMPLETED & NOTARIZED.

*Income is defined as any monies earned before any deductions such as income taxes, social security taxes, insurance premiums, charitable contributions and bonds. It includes the following:

1. Monetary compensation for services including wages, salary, commissions, or fees	7. Unemployment compensation, government civilian employee or military retirement, pensions, or veteran payments
2. Net income from non-farm self-employment	8. Public assistance or welfare payments
3. Net income from farm self-employment	9. Private pensions or annuities
4. Social security benefits	10. Alimony or child support payments
5. Dividends or interest on savings bonds or income from estates or trusts	11. Regular contributions from persons not living in the household
6. Net rental income	12. Net royalties and;
13. Other cash income. Other cash income includes cash amounts received or withdrawn from any source including savings, investments, trust accounts and other resources which would be available to pay the price of fees.	

Fee waivers only cover CURRENT registration fees. All other fees are optional and must be paid.

Fee waiver applications are only available in-person at the school during the dates and times provided on the cover sheet of this mailing. They are not available through mail-in or online registration.