

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
August 16, 2016 – 7:00 P.M.**

**WEST CHICAGO COMMUNITY HIGH SCHOOL
DISTRICT ADMINISTRATIVE OFFICE
157 W. WASHINGTON STREET
WEST CHICAGO, IL 60185**

OPENING ACTIVITIES

1. Call to Order at 7:00 p.m.
2. Moses Cheng led the Board and meeting attendees in the Pledge of Allegiance.
3. Mr. Campos read the Mission Statement:
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
4. Roll Call – Present were: Mr. Saake, Mr. Campos, Mr. Gunderson and Mr. Kotche
Absent were: Ms. Doremus, Mr. Nagel and Ms. Yackey
5. Also in attendance: Dr. Domeracki, Mr. Cole, Mr. Blatchley and Dr. Cheng
6. Additions to the Agenda:
None

PUBLIC PARTICIPATION:

There was no public participation

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action:
None
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.
MOTION: Mr. Campos
SECOND: Mr. Gunderson
VOTE: Unanimous Approval on Roll Call Vote 4 - 0

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. Approval of Minutes - (Att. §C - pp. 1 - 6)
Board of Education Meeting July 19, 2016
RECOMMENDED MOTION: That the Board of Education approve the minutes of the meeting of July 19, 2016 as listed above.

2. **Approval of Financials — (Att. §A – pp. 1 – 39)**

- a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from July 14, 2016 to August 11, 2016.
- b. Imprest Fund Statement
- c. Treasurer's Report
- d. Statement of Position/Financial Report
- e. Statement of Revenue/Expenditures YTD Ending July 31, 2016
- f. 3-Year Budget/Actual Report
- g. Grant Reports
- h. Petty Cash Fund Report
- i. Student Activity Account Fund Balance
- j. New Vendors Monthly Report
- k. Quarterly Financial Reports

3. **Semi-Annual Review of Closed Session Minutes – (Roll Call)**

The School Code requires a review of closed session minutes be conducted twice a year. The motion which follows is based on the review conducted by Mr. Campos, Mr. Nagel and Dr. Domeracki on July 19, 2016.

RECOMMENDED MOTION: That the Board of Education approve the attached report (Att. §B - pp. 1 – 1) on review of closed session minutes, as presented, by Mr. Campos and Mr. Nagel.

4. **Destruction of Closed Meeting Audio Recordings – (Roll Call)**

The Legislature requires that closed session meetings of boards of education be audio taped and those tapes retained for a period of 18 months. Beginning in July, 2005, Boards can destroy those tapes provided that they are at least 18 months old and that the minutes of the specific closed session meetings have been approved and are retained as part of the official records of the board's business. It is suggested that the Board purge these audio tapes twice a year in conjunction with the semi-annual review of closed session minutes.

RECOMMENDED MOTION: That the Board of Education approve the destruction of audio tapes of closed session Board of Education meetings made prior to December 1, 2014, which meets the state criteria of being at least 18 months old, and for which approved minutes are retained in the official records of the board's business.

CONSENT AGENDA APPROVAL

Mr. Nagel arrived at 7:03 p.m.

ADMINISTRATIVE REPORTS AND INFORMATION:

Superintendent's Report:

1. Dr. Domeracki updated the Board on the following topics:
 - There had been 3 FOIA requests.
 - The Ombudsman Plus contract would be brought to the September Board meeting.
 - An Administrator's Academy would be conducted at the District Administrative Center August 25th.

- Board members are invited to attend the opening Institute Day September 1st.
- L. J. Morse Construction Co. will begin turning over classrooms by the end of this week.
- Board members are invited to attend the School Law Update October 5th which will be hosted by Franczek Radelet.
- The Regional Office of Education will conduct the annual Life Safety Inspection November 3rd.
- The IASB DuPage Fall Dinner will be held October 4, 2016.
- The 5Essential survey will be administered this year between November and December.
- Board members are invited to a Welcome Back to School get together at Dr. Domeracki's house August 19.

2. **Director of Business Services Report:**

Mr. Cole reported there would be a joint Finance & Facility Committee meeting within the next few weeks, which would be followed by a Finance Committee meeting at a later date. He also reported that the annual audit was nearly complete; there were no significant findings. Mr. Cole stated he would meet with contractors August 17th to finalize the schedule for construction completion.

3. **Director of Human Resources Report:**

Mr. Blatchley reported that interviews for one final certified position were being conducted. He stated that August 18th would be the final PERA training session of the summer. Mr. Blatchley said the annual Dessert with the Board would be held September 20th, prior to the Board meeting. He concluded by reporting that, effectively immediately, the Child Bereavement Leave Act required employers to provide employees with up to two weeks of unpaid leave.

4. **Principal's Report:**

Dr. Cheng reported the following:

- Chromebooks would be distributed August 23 & 24.
- There would be a large freshman class this year.
- The sophomore football team was being canceled due to continuously dwindling numbers of players. Freshman and Varsity levels continue to be consistent.

5. **Committee Reports:**

There were no committee reports.

6. **Future Dates:**

- Regular Monthly Board of Education Meeting – September 20, 2016
- Regular Monthly Board of Education Meeting – October 18, 2016

Open Comment by Board Members:

Setting a date for an open house in the math and science areas was discussed.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. **Personnel Reports – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table on Att. §D – pp. 1 – 2.

MOTION: Mr. Gunderson

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 5 - 0

2. **Separation of Employment – (Roll Call)**

RECOMMENDED MOTION: That the Board of Education accept the following resignations effective at the conclusion of the 2015-16 school year: Edward Gernand, Program Assistant in the Special Education Division; and Maureen Isphording, Teacher in the Humanities Division; and Julie Wyller, Teacher in the Physical Development Division; and Jared Winquist, Teacher in the Science Division.

MOTION: Mr. Kotche

SECOND: Mr. Campos

VOTE: Unanimous Approval on Roll Call Vote 5 - 0

3. **Quest Food Service – (Roll Call)**

The Board previously accepted the RFP response from Quest Food Service to be the District's food service provider contingent upon a formal contract. Attached is the contract which encapsulates the terms and conditions contained in the RFP and the vendor responses. The agreement was reviewed and modified by the District Attorney. The term is for 5 years and may be extended by mutual consent of both parties.

RECOMMENDED MOTION: That the Board of Education approve the agreement with Quest Food Management Services, Inc. for a term beginning upon acceptance through June 30, 2021 as shown on Att. §B - pp. 8 - 14.

MOTION: Mr. Campos

SECOND: Ms. Yackey

VOTE: Unanimous Approval on Roll Call Vote 5 - 0

4. **Student Travel: SkillsUSA Washington Leadership Training Institute – (Roll Call)**

In compliance with Policy ¶7204, Field Trips, Student travel and Optional Student Travel, the SkillsUSA National Level Washington Leadership Training Institute trip qualifies as Student Travel; the Career and Technical Education Division is requesting a trip to Hilton Washington Dulles Airport September 17 – September 21, 2016.

RECOMMENDED MOTION: That the Board of Education approve Student Travel for the SkillsUSA Washington Leadership Training Institute trip to Herndon, Virginia, September 17 – 21, 2016 as shown on Att. §B - pp. 15 - 15.

MOTION: Mr. Campos

SECOND: Mr. Kotche

VOTE: Unanimous Approval on Roll Call Vote 5 - 0

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

RECOMMENDED MOTION:

That the Board of

Education meeting be adjourned at 7:27 p.m.

MOTION: Mr. Campos

SECOND: Mr. Gunderson

VOTE: Unanimous Approval on Voice Vote 5 – 0

ATTEST:

Gary R. Saake, President

Ruben Campos, Secretary