

Board of Education  
COMMUNITY HIGH SCHOOL DISTRICT 94  
February 17, 2004 – 7:30 p.m.

Community High School  
326 Joliet Street  
West Chicago, Illinois

5919

**OPENING ACTIVITIES**

1. Call to Order
2. Mrs. Westrom led the Board membership in the Pledge of Allegiance
3. Mr. Jensen read the Mission Statement:  
*Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.*
4. Encouraging Words Quotation –  
Mrs. Davidson read the following quotation: "Not to know is bad; not to wish to know is worse." — an African proverb
5. Roll Call – Present were:  
Mrs. Davidson, Mr. Jensen, Mr. Nagel, Mrs. Owens, Mr. Reyes, Mrs. Stott, and Mrs. Westrom.
6. Additions to Agenda – None

**STUDENT RECOGNITION**

1. Student-of-the-Month – Sam West [January, 2004]

**REPORTS AND INFORMATION**

1. Voice of Democracy  
Mary Rash introduced Steven Bennier, Commander, and Terry Adams, President of the Women's Auxiliary of VFW Post 6791 - West Chicago, Illinois. It was noted that this year's theme was *My Commitment to America's Future* and that the 1<sup>st</sup> place Post winner placed 2<sup>nd</sup> in the District with his speech. The Post awarded a total of \$6,800 to this year's participants. Those receiving awards and certificates were: Amy Axelrod, Brooke Bachelor, Brittany Boehm, Jessica Boyd, Phil Buksa, Kirsten Chase, Jeff Cisowski, Andrew Denniger, Nicole Franz, Abby Gerwin, Matthew Hancock, Rachael Hasse, Tyler Hempel, Nils Higdon, Kristine Joy, Mark Kaczmarczyk, Martha Kaczmarczyk, Shelly Koch, Amy Norman, Jill Novak, Naiya Panchal, Jenna Pelej, Judith Reza, and Shaina Sullivan.

The Board recognized Mr. Ken Richardt who advised that Mrs. Rash had placed 1<sup>st</sup> in the District and 2<sup>nd</sup> in the State for the teacher who is most active in the Voice of Democracy program. A presentation will be made to Mrs. Rash at the April 2<sup>nd</sup> Post Commander's Dinner.

### **APPROVAL OF MINUTES**

1. Regular Board of Education Meeting – January 20, 2004  
**RECOMMENDED MOTION:** That the Board of Education approve the minutes of the Regular Meeting of the Board of Education and the minutes of the Executive Session of the Regular Meeting held on January 20, 2004.  
**MOTION:** Mrs. Davidson  
**SECOND:** Mrs. Westrom  
**VOTE:** Unanimous Approval 7 - 0
  
2. Committee-of-the-Whole Meeting – February 3, 2004  
**RECOMMENDED MOTION:** That the Board of Education approve the minutes of the Committee-of-the-Whole meeting and the minutes of the Executive Session of the Committee-of-the-Whole meeting held on February 3, 2004.  
**MOTION:** Mr. Nagel  
**SECOND:** Mr. Jensen  
**VOTE:** Ayes: Davidson, Jensen, Nagel, Owens, Reyes, and Westrom  
Abstain: Stott  
Nays: None Motion Carried 6 - 1 - 0

### **APPROVAL OF FINANCIAL REPORTS**

1. Approve Current Expenditures  
**RECOMMENDED MOTION:** That the Board of Education approve the expenditures from January 15, 2004, to February 11, 2004.  
**MOTION:** Mrs. Stott  
**SECOND:** Mr. Nagel  
**VOTE:** Unanimous Approval 7 - 0
2. Imprest Fund
3. Treasurer's Report
4. Statement of Position
5. Financial Statement
6. Cash Fund
7. Activity Account Fund Balance

### **PUBLIC PARTICIPATION (Agenda Items Only)**

None

## REPORTS AND INFORMATION (Continued)

2. School Restructuring Options (SRO) Committee Report –  
Principal Highland summarized what led up to the report before the Board this evening including the No Child Left Behind legislation, its impact on the district, and the \$1.8 million in budget cuts proposed over the next three years. The District looked at instruction, the budget, information contained in Dr. Rieck's Assessing *Excellence* document, and identified learning gaps to determine deficiencies, strengths and weaknesses. A school improvement team was created. Dr. Rieck proposed 4 options for consideration by a committee to help address instructional needs in the face of the budget deficit, and charged this committee to investigate "possibilities for restructuring the school in a way that would offer a humane and effective means for budget reduction while supporting student achievement." The Committee was comprised of certified staff from across the departments and ultimately embraced Option 1 which followed a more traditional school curriculum, maximizing contact instruction time without changing the instructional intent of the schedule as created, as well as reducing the budget deficit through traditional means; i.e., reduction in staff, cutting programs, increasing class size. The Committee discussed changes in the bell schedule and calendar; smaller learning communities including the success of the Welcome Center, READY, SET, and Academic Skills Centers programs; independent study options including the use of Assembly "A" schedules to provide for additional tutorial opportunities; and the integration of test preparation and assessment into the curriculum. Additionally Mr. Highland noted that in an effort to encourage reading, each employee has been given a sign to hang up noting which book they are currently reading. The signs are laminated so that they can be easily updated. Each Thursday afternoon in March, during 9<sup>th</sup> period, everyone will stop what they are doing and read for one-half hour in a book of their choice.

Board members stated they would be willing to help in any way they could, and that they felt it was an impressive undertaking. Clarifying questions were asked regarding the Assembly "A" reading program, the Academic Skills Center, and the staffing of the READY, SET programs.

Mr. Highland concluded by stating many enthusiastic people contributed to this effort and that we are doing more as a district to address the needs of children than ever before.

3. Alternatives to Valedictorian and Salutatorian Model  
Mr. Highland presented the rationale for changing the determination of Valedictorian/Salutatorian beginning with the Class of 2008. Among the considerations were not only the length of the Honors and Commencement program to acknowledge the achievements of some 8-20 students but also the need to select the one person who manifests the most in terms of

achievements and accomplishments. As an example, Mr. Highland noted that in 2002, a total of 12 valedictorians were recognized and a brief biography was read outlining each student's achievements and accomplishments. He felt there is a significant difference between one student with 104 quality points while another only had 80 - a difference of some 6-12 classes. Parents of incoming Freshman would be notified of the proposed change by mail and it would be reiterated by counselors as part of 8<sup>th</sup> grade course selection process.

Comments included parent reaction, course selections, study halls for freshman students. The Board members were encouraged to review this proposal in preparation for further discussion at the Committee-of-the-Whole meeting on March 2, 2004.

4. Assessing *Excellence* pp. 41 - 60  
In the interest of time, this item was removed from the agenda and will be brought back in March.
5. Special Meeting Option Dates to Discuss Diversity  
Dr. Rieck reminded the Board that it had expressed a desire to schedule a separate meeting to discuss diversity based on the *Assessing Excellence* document. The discussion group would be expanded to include not only Board members but also administrators, teachers, students, and parents. Because the suggested dates of March 9<sup>th</sup> or 23<sup>rd</sup> presented conflicts for some Board members, dates in April will be considered.
6. January, 2004 Student Attendance and Suspension Report                      Lee Rieck  
Dr. Rieck briefly reviewed the Student Attendance Report for January 2004 and the District 94 Suspension Report.
7. February, 2004 Project Goals Progress Report  
Dr. Rieck directed the Board's attention to this month's report, revised to include the latest updated information.
8. Board Representative Reports
  - Business/Community Education Partnership – [No Report]
  - SASSED – Roxanne Westrom reported the focus of the meeting was Mr. McCollum's performance evaluation, his impending retirement and the search for his replacement
  - West Chicago Park District – [No Report]
  - West Chicago Council of Governments – [No Report]
  - Class Size Committee – [No Report]
  - Supervision Committee – [No Report]

- CHS District 94 Educational Foundation – Patricia Davidson referred the Board members to Dr. Rieck's comments in the Update
- Wildcat Sports and Activity Council – John Jensen advised that a directory of activity sponsors and coaches for all the feeder districts has been compiled and distributed. He expressed his appreciation to Dan McCarthy and Monica Piszczek for their effort in this regard. He also reported that plans for Sports Festival are underway and that work continues to include activities as well.
- Negotiations Committee – [No Report]
- Open Comments – Mr. Nagel expressed his disappointment in the recent joint boards meetings noting that perhaps one of our Representatives/ Senators or Dr. Ruscitti from the Regional Office of Education could address the Boards on a topic of common concerns in education. He also noted that seating should be arranged so that all districts are represented at each table.

9. Future Dates

- a. Committee-of-the-Whole Meeting – March 2, 2004 at 7:00 p.m. in the Administrative Conference Room
- b. Board of Education Meeting – March 16, 2004 at 7:30 p.m. in the Administrative Conference Room

**CONSENT AGENDA**

Committee meeting action and/or other action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action from Committee-of-the-Whole Meetings.”

- 1. Items Removed from Consent Agenda for Separate Action:
  - 1. Personnel Reports
  - 5. Intergovernmental Agreement with the West Chicago Park District
  - 6. Notice of Sale
- 2. Consent Agenda Action for All items Except those listed in 1. Above.  
**RECOMMENDED MOTION:** That the Board of Education approve all items on the Consent Agenda which have not been specifically removed for separate action as shown in line 1. immediately above  
**MOTION:** Mrs. Westrom  
**SECOND:** Mrs. Davidson  
**VOTE:** Unanimous Approval 7 - 0

**RECOMMENDED ACTION FROM COMMITTEE-OF-THE-WHOLE**

- 2. **Policy 7313 – Participation Conflicts – (Roll Call)**

**RECOMMENDED MOTION:** That the Board of Education approve the proposed Policy 7313 on Participation Conflicts on 2<sup>nd</sup> reading as shown on Att. §C – p. 21.

**CONSENT AGENDA MOTION APPROVAL**

3. **Policy 8501 – Collection, Maintenance, Inspection and Dissemination of School Student Records – (Roll Call)**

**RECOMMENDED MOTION:** That the Board of Education approve the proposed Policy 8501 on the Collection, Maintenance, Inspection and Dissemination of School Records on 1<sup>st</sup> reading as shown on Att. §C – pp. 23 - 39).

**CONSENT AGENDA MOTION APPROVAL**

4. **Policy 8602, 8602P – Student Fees - Waiver, and Procedures to Accompany Policy Paragraph 8602: Student Fees - Waiver – (Roll Call)**

**RECOMMENDED MOTION:** That the Board of Education approve the proposed Policy 8602 on Student Fees - Waiver, and proposed Policy 8602-P on the Procedures to Accompany Policy 8602: Student Fees - Waiver on 1<sup>st</sup> reading as shown on Att. §C – pp. 41 - 42.

**CONSENT AGENDA MOTION APPROVAL**

7. **Semi-Annual Review of Closed Session Minutes – (Roll Call)**

**RECOMMENDED MOTION:** That the Board of Education approve the report on review of closed session minutes, as presented by Dr. Rieck and Mrs. Stott, at table, and made a part hereof.

**CONSENT AGENDA MOTION APPROVAL**

1. **Personnel Reports**

**RECOMMENDED MOTION:** That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §C – pp. 19 - 20).

Clarifying questions were asked by Board members concerning the filling of assistant coaching positions in light of budget cutbacks; verification of coaching experience outside of the District for placement on the salary schedule; and revising the form displaying recommended personnel action to more accurately display specific information.

**MOTION:** Mr. Jensen

**SECOND:** Mrs. Stott

**VOTE: Unanimous Approval 7 - 0**

5. **Intergovernmental Agreement with the West Chicago Park District – (Roll Call)**

Dr. Rieck referred the Board members to the two handouts at table: a memo from Dr. Rieck regarding Swimming Pool Inquiries and the other a salary projection for a Head Swim Coach/Aquatics Director prepared by Mr. Dan Johnson.

Discussion topics included Dr. Rieck's conversations with Steve Fannin, District 101 Superintendent; and Mr. Randy Julian, Central Zone Sport Development Coordinator from USA Swimming in Colorado Springs; and the Resolution prepared by Dr. Rieck contained in the Board packet. Dr. Rieck further advised that Mr. Julian is planning to be in the area in March and would be willing to meet with CHS representatives at that time.

Mrs. Owens asked for input from Board members as to how they felt about this. Mr. Nagel suggested modeling the after-school pool hours after the food service program; e.g., hire an outside specialist to take over the pool hours when not in use by the school, maintain the same services, and provide for community and park district needs. Mrs. Davidson expressed concerns over adding a paid position in today's current budget climate. Mr. Reyes supported hiring an aquatics director noting that a similar situation in District 34 resulted in additional revenues for the District. Further discussion included community and staff relations, covered costs, services, implementation for the 2004-05 school year, the logistics of handling all phases of programs on site, the specific parameters for the bidding process; controlling costs to make programs affordable for everyone; attracting participants from all communities within the district; the intent not to renew requirements of the intergovernmental agreement with the Park District; Board representation at the next Park District meeting. The consensus of the Board seemed to support the hiring of an aquatic director to run a pilot program that would be evaluated at the end of one year.

**RECOMMENDED MOTION:** That the Board of Education authorize the Superintendent to draft a letter for delivery to the West Chicago Park District prior to March 1, informing them of the District's intent to not renew the Intergovernmental Agreement currently in effect.

**MOTION:** Mr. Reyes

**SECOND:** Mrs. Westrom

**VOTE: Unanimous Approval 7 - 0**

6. **Notice of Sale – (Roll Call)**

**RECOMMENDED MOTION:** That the Board of Education approve the Notice of Sale, Resolution Authorizing Sale of Real Property, Certification of Resolution and Resolution Authorizing Sale of Real Property pertaining to its property on High Lake Road, as shown on Att. §C – pp. 47 - 60.

Discussion topics included the process for the sale including advertisement in a newspaper of general distribution in the community; making sure all of our intentions are set forth in the legal documents; playing fields; the prospect of future development of the property, if any; and including an additional provision to lease the property.

**MOTION:** Mrs. Stott

**SECOND:** Mrs. Davidson

**VOTE:** Ayes: Davidson, Jensen, Reyes, Stott, and Westrom

Nays: Nagel, Owens Motion Carried: 5 - 2

#### **NEW BUSINESS**

1. Joint Resolution with District 34. Dr. Rieck noted that this item would be presented in Executive Session, with possible action after the Board returns to open session.

#### **OLD BUSINESS**

None

#### **PUBLIC PARTICIPATION (Any Item)**

None

#### **EXECUTIVE SESSION (only if needed)**

**RECOMMENDED MOTION:** That the Board of Education hold a Closed Session at 9:40 p.m. for the purpose the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and collective negotiating matters

**MOTION:** Mrs. Stott

**SECOND:** Mrs. Davidson

**VOTE:** Unanimous Approval 7 - 0

**RECOMMENDED MOTION:** That the Board of Education return to open session at 10:03 p.m.

**MOTION:** Mrs. Davidson

**SECOND:** Mrs. Stott

**VOTE:** Unanimous Approval 7 - 0

#### **ACTION AFTER RETURN TO OPEN SESSION**

1. Joint Resolution with District 34

**RECOMMENDED MOTION:** That the Board of Education approve the Joint Resolution with District 34 as attached and establishes Mr. Grizaffi's salary at One Hundred Twenty-Four Thousand Seven Hundred (\$124,700) and 00/100 Dollars during the 2003-04 school year.

**MOTION:** Mrs. Stott

**SECOND:** Mrs. Westrom

**VOTE:** Unanimous Approval 7 - 0

**ADJOURNMENT**

**RECOMMENDED MOTION:** That the Board of Education meeting be adjourned at 10:06 p.m.

**MOTION:** Mr. Reyes

**SECOND:** Mrs. Westrom

**VOTE:** Voice Vote

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Maria F. Owens, President

ATTEST:

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Patricia K. Davidson, Secretary