

**BOARD OF EDUCATION MEETING
COMMUNITY HIGH SCHOOL DISTRICT 94
May 15, 2012 – 7:00 P.M.**

**LEARNING RESOURCE CENTER – Entrance “H”
326 JOLIET STREET, WEST CHICAGO, IL 60185**

A G E N D A

OPENING ACTIVITIES

1. Call to Order
 2. Salute to the Flag
 3. Reading of Mission Statement
“Community High School strives to promote and provide growth experiences in Learning, Leadership and Living.”
 4. Encouraging Words Quotation
 5. “Take time to deliberate; but when the time for action arrives, stop thinking and go in.” Andrew Jackson
 6. Roll Call
 7. Additions to the Agenda – (Voice Vote)
-

RECOMMENDED MOTION: That the Board of Education approve the addition of the topics shown above to this agenda.

STUDENT RECOGNITION

Gary Saake

1. WeGo Drama Team
2. Wildhawks Hockey Team
3. Student-of-the-Month for April 2012
Richard Paret
4. PeaceBuilder of the Month for April 2012
Moises Martinez-Rios

PUBLIC PARTICIPATION (Agenda Items Only)

REPORTS AND INFORMATION

1. Viewing of Community High School LipDub 2012 – Be True to Your City
2. Budget Report for 2011-12 and 2012-13 Gordon Cole/Gary Saake
3. Principal’s Report Moses Cheng
4. Assistant Superintendent’s Report Kim Chambers
5. Student Attendance and Discipline Report Lalo Ponce
(Att. §C - pp. 1–3)

6. Board Committees Katherine Doremus
7. Board of Education Policy Series 1000 Lalo Ponce
(Att. §C - pp. 5– 59)
8. Board Concussion Policy 4208, 4208P Lalo Ponce
(Att. §C - pp. 61 – 64)
9. Update on Science Classrooms/Equipment Gordon Cole
10. Board Representative Reports —
- Other Schools/Community
- Business/Community Education Partnership Kathe Doremus/Tony Molinaro (Alt.)
 - SASSED Kathe Doremus/Tony Molinaro (Alt.)
 - West Chicago Park District Dirk Gunderson/Ruben Campos
 - WC Council of Governments Kathe Doremus/Gary Saake
 - CHS District 94
 - Education Foundation Kevin Kotche/Gary Saake
 - D33/D94 Task Force Ruben Campos, Rich Nagel
- Building/Contract
- Class Size Tony Molinaro/Rich Nagel
 - Discipline Committee Ruben Campos/Dirk Gunderson
 - Finance Committee Ruben Campos/Kathe Doremus/
Gary Saake
 - Supervision Committee Rich Nagel/Kevin Kotche
 - Technology Committee Kevin Kotche/Dirk Gunderson
 - Negotiations Committee Rich Nagel/ Gary Saake
Tony Molinaro (Alt.)
 - Wellness Committee Ruben Campos/Kevin Kotche
- Ad Hoc Committees:
- Architectural Selection Rich Nagel/Dirk Gunderson
 - Contract Review Kevin Kotche/Rich Nagel
 - Education Kathe Doremus/Tony Molinaro (Alt.)
 - Strategic Planning
 - Policy Review Committee

Open Comment

Board Members

1. Upcoming Events
- a. Spring Orchestra Concert – May 16, 2012 – 7:30 p.m.
 - b. Spring Fling Jazz Concert – May 18, 2012 – 6:30 p.m.
 - c. Spring Band Concert – May 21, 2012 – 7:30 p.m.

- d. Spring Choir Concert – May 22, 2012 – 7:30 p.m.
 - e. Bilingual Honors Night – May 23, 2012 – 7:00 p.m.
 - f. Senior Exams – May 24 & 25, 2012
 - g. Last Day for Seniors – May 25, 2012
 - h. Show Me What You Got! – May 25, 2012 – 7:00 p.m.
 - i. Memorial Day – May 28, 2012 – No School
 - j. Honors Night – May 31, 2012 – 7:00 p.m.
 - k. Underclass Exams – May 31, June 1, & June 4, 2012 – 12:45 p.m.
Dismissal
 - l. Graduation at College of DuPage – June 1, 2012 – 7:30 p.m.
1. Future Dates
 - a. Regular Semi-Monthly Board of Education Meeting - June 5, 2012 – 7:00 p.m.
 - b. Regular Semi-Monthly Board of Education Meeting – June 19, 2012 – 7:00 p.m.

All meetings to be held in the Administrative Conference Room of Community High School, unless otherwise noted.

CONSENT AGENDA (Roll Call)

Action items considered routine and/or which have been previously discussed by the Board will be enacted under one roll call motion unless removed for separate action upon Board request. They are enumerated under the heading “Recommended Action”.

1. Items Removed from Consent Agenda for Separate Action: _____
2. Consent Agenda Action for All Items Except those Listed in 1. Above.
RECOMMENDED MOTION: That the Board approve all items on the Consent Agenda which have not been specifically removed for separate action as shown on line 1. immediately above.

CONSENT AGENDA ITEMS - RECOMMENDED ACTION(S):

1. **Approval of Minutes — (Att. §A – pp. 4 - 13)**
Board of Education Meeting – 4/17/2012
Closed Session Board of Education Meeting – At Table 4/17/2012

CONSENT AGENDA APPROVAL

2. **Filing of Minutes — (Att. §A – pp. 1 - 3)**
Finance Committee Meeting – 4/11/2012
RECOMMENDED MOTION: That the Board of Education approve for filing of the above minutes.

CONSENT AGENDA APPROVAL

3. **Approval of Financials - (Att. §B - pp. 1 - 66)**
 - a. Approve Current Expenditures
RECOMMENDED MOTION: That the Board of Education approve the expenditures from [Date] to [Date]
 - b. Imprest Fund Statement
 - c. Treasurer's Report
 - d. Statement of Position
 - e. Financial Report
 - f. Statement of Revenue/Expenditures YTD Ending [Date]
 - g. 3-Year Budget/Actual Report
 - h. Grant Reports
 - i. Cash Fund
 - j. Activity Account Fund Balance
 - k. Vendor Activity Report
 - l. Outstanding State Revenue Payments
 - m. Quarterly Financial Report (Oct, Jan, Apr, July ONLY)

CONSENT AGENDA APPROVAL

NEW BUSINESS

1. **Personnel Reports – (Roll Call)**
RECOMMENDED MOTION: That the Board of Education approve the Personnel and Supplemental Contract reports as presented in the packet and at table. (Att. §C – pp. 65 – 67).

RECOMMENDED MOTION: That the Board of Education accept the resignation of Helen Burkard, LRC Clerk, effective at the end of the 2011/2012 school year.
2. **Treasurer's Bond – Roll Call)**
The District is required to provide notice of its Treasurer and Treasurer's Bond to the Regional Office of Education for filing prior to June 12, 2012. The required form is attached.
RECOMMENDED MOTION: That the Board of Education approve the "Notice of School Treasurer and Treasurer's Bond" form (Att. §C - pp. 69 – 69), and authorize its President and Secretary to sign the same.
3. **DAOES Representative - (Roll Call)**
The District elects a representative each year to serve on the Board of Directors of DAOES. Traditionally, it has been the Superintendent.
RECOMMENDED MOTION: That the Board of Education appoint Lalo Ponce to serve as its representative to the Board of Directors of DAOES for the 2012 - 2013 school year, as shown on (Att. §C - pp. 71 – 71).

4. **IASB Membership – Roll Call**

The Illinois Association of School Boards is a voluntary organization of local boards of education dedicated to strengthening public schools. Their mission is excellence in local school governance and support of public education.

RECOMMENDED MOTION: That the Board of Education approve membership in the IASB in the amount of \$6,855.00, as shown on (Att. §C - pp. 73-78).

5. **Board of Education Policy 6112 – (Roll Call)**

With the advent of Public Act 97-008, the Board of Education took action to suspend its Policy 6112: Reduction-In-Force. New policy language is warranted. The recommended language was introduced for Board consideration at the April 3, 2012 Board Meeting and presented for first reading at the April 17, 2012 Board Meeting. Revised policy 6112 is presented tonight for approval of second reading.

RECOMMENDED MOTION: That the Board of Education approve revised policy 6112 as presented for second reading (Att. §C - pp. 79-80).

6. **Award Paper Bid – (Roll Call)**

This year, Districts 25, 33, 34 and 94 collaborated in a process which generated one paper bid. The bid opening was held at District 33. The low bid price for plain white paper for 2012-2013 is \$26.15 per case compared to \$26.43 per case last year. Colored paper for 2012-2013 will be the same as last year at \$33.43 per case (Att. §C - pp. 81-82).

RECOMMENDED MOTION: That the Board of Education accept the bids and award the plain paper to Unisource at a cost not to exceed \$33,472.00 and award the colored paper to CPG at a cost not to exceed \$441.70.

7. **Bus Lease – (Roll Call)**

In August of 2009, the Board of Education approved a 3 year lease for a minibus with a wheelchair lift for use by the Special Education Division. The bus has served the District well with minimal maintenance issues. The cost of the expiring lease is \$8,971.00 per year. Administration is proposing extending the lease for one (1) additional year at a cost of \$8,752.00 (Att. §C - pp. 83-83).

RECOMMENDED MOTION: That the Board of Education approve a 1 year lease extension with the Sovereign Bank in the amount of \$8,752.00 for the Special Education minibus.

8. **Interfund Transfer – (Roll Call)**
Pursuant to discussions on the FY12 Budget, it was the desire of the Board to transfer the interest earnings from the Working Cash Fund to the Education Fund. The investment income generated in the Working Cash Fund will be approximately \$8,500.00 for FY12 (Att. §C - pp. 85 – 85). Interfund transfers require Board approval.
RECOMMENDED MOTION: That the Board of Education adopt the Resolution approving the transfer of the FY12 investment income from the Working Cash Fund to the Education Fund and that Administration is hereby directed to enter said transfer prior to the end of the fiscal year 2012.

9. **Resolution Designating Interest Earnings – (Roll Call)**
This is an annual Resolution the Board must make to signify the Board’s intent as to interest income.
RECOMMENDED MOTION: That the Board of Education approve the Resolution Designating Interest Earnings for Fiscal Year 2012-2013, as presented in the packet (Att. §C - pp. 86 – 86) and authorize the Secretary to certify such Resolution (Att. §C - pp. 87 – 87).

OLD BUSINESS

PUBLIC PARTICIPATION (Any item)

EXECUTIVE SESSION – Only if needed and with the understanding that possible action could be taken on matters discussed in closed session.

RECOMMENDED MOTION TO MOVE TO CLOSED SESSION

- That the Board of Education hold a Closed Session at [Time] for the purpose(s) of [1-15 below].
1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
 2. Collective negotiating matters.
 3. The selection of a person to fill a public office.
 4. Evidence or testimony presented in open hearing, or in closed hearing, where specifically authorized by law, to a quasi-adjudicative body.
 5. The purchase or lease of real property.
 6. The setting of a price for sale or lease of property.
 7. The sale or purchase of securities, investments, or investment contracts.
 8. Emergency security procedures.
 9. Student discipline.
 10. The placement of individual students in special education programs.
 11. Litigation has been filed and is pending before a court or administrative tribunal.

12. Establishment of reserves or settlement of claims as provided by local government and governmental employees Tort Immunity Act.
13. Self-evaluation.
14. Discussion of minutes of meetings lawfully closed under Open Meetings Act (P.A. 88-621, effective 1-1-95).
15. Considering meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

BEGIN CLOSED SESSION TAPING

RECOMMENDED MOTION TO

MOVE TO OPEN SESSION:

That the Board of Education return to Open Session at [Time] to possibly vote on closed session items.

END CLOSED SESSION TAPING

ADJOURNMENT

RECOMMENDED MOTION:

That the Board of Education meeting be adjourned at [Time].