

Community High School District 94 West Chicago, IL 60185

Non-Certified Vacancies Available for the 2011/2012 School Year:

Date Posted: July 27, 2011

1 full-time Clerk in the Learning Resource Center (Library)

- Provides support in LRC
- Works with students under the supervision of the LRC Director
- Oversees the bookstore
- Position is covered under the collective bargaining agreement and shall be paid on the Clerk Salary Schedule
- Qualifications:
 - Strong interpersonal and relational skills required
 - Strong attention to detail required
 - Experience working in a school environment preferred

Apply to: Completion of the online employment application is required. It may be accessed by visiting our website at www.d94.org. Click on "HR/Employment".

Application Deadline: Position will be posted until filled.

It is the policy and practice of District 94 to decide all matters of employment solely on the basis of the applicant's ability to perform the essential functions of the position. The Board of Education of Community High School District 94 will comply with all state and federal statutes, laws, rules, and regulations which prohibit discrimination in the employment of personnel or in the provision of programs, services, activities, or benefits, on the basis of race, sex, color, creed, national origin, ancestry, age, marital status, physical or mental handicap, unfavorable discharge from the military service or any other unlawful basis.